

## DISTRICT ATTORNEY'S OFFICE – CHENANGO COUNTY

<b>Address:</b>	Chenango County Office Building 5 Court Street, Suite 205 Norwich, NY 13815
<b>Telephone:</b>	607-337-1745
<b>Fax:</b>	607-337-1746
<b>Placement Supervisor(s):</b>	Joseph A. McBride, Esq., District Attorney
<b>Email Address(s):</b>	<a href="mailto:districtattorney@co.chenango.ny.us">districtattorney@co.chenango.ny.us</a>
<b>Time Requirements:</b>	<u>Academic Year:</u> Either Average 12 hours / week or Average 8 hours / week. <u>Summer:</u> Average of 21 hours / week minimum.
<b>Position Requirements:</b>	Want applicants who are interested in getting involved in trial work and litigation.
<b># of Externs per Academic Year:</b>	1
<b>Summer Participation:</b>	Yes
<b># of Externs per Summer:</b>	1
<b>Website:</b>	<a href="http://www.co.chenango.ny.us">http://www.co.chenango.ny.us</a>
<b>Special Note(s):</b>	N/A

The Chenango County District Attorney's Office prosecutes all criminal matters in Chenango County. There are 28 local Town Justice Courts and 1 City Court. We also prosecute all felony matters in County Court and handle all the appeals of all convictions. We do trials throughout the Justice Courts on the violations and misdemeanors. We do trials in County Court for felonies. We handle all appeals through the County Court system and through the Appellate Division throughout the appeal process.

Externs in this office will be asked to do the following:

1. Observe Courtroom proceedings.
2. Be familiar with files.
3. Aid in the prosecuting and assembling of indictments and Superior Court Information's.
4. Will be able to handle some litigation issues under the supervision of the District Attorney or the Assistant District Attorney.
5. Should be able to receive some hand on experience with criminal prosecution from indictment to disposition.