

FRANK H. HISCOCK LEGAL AID SOCIETY

Address:	351 South Warren Street Syracuse, New York 13202-2057
Telephone:	315-422-8191 ext. 125
Fax:	315-472-2819
Placement Supervisor(s):	Susan R. Horn, President / CEO
Email Address(s):	srhorn@wnylc.com
Time Requirements:	<u>Academic Year:</u> Average 12 hours / week preferred; Average of 8 hours / week may be possible. <u>Summer:</u> Average of 21 hours / week minimum.
Position Requirements:	None
# of Externs per Academic Year:	No Limit
Summer Participation:	Yes
# of Externs per Summer:	No Limit
Website:	http://www.hiscocklegalaid.org
Special Note(s):	N/A

The Frank H. Hiscock Legal Aid Society is a private, not-for-profit corporation which has provided free legal assistance to indigent residents of Onondaga County since 1949. The Society handles mandated representation for adults in Onondaga County Family Court, including custody / visitation, neglect / abuse, termination of parental rights, family offense, paternity and support violation cases. Our Civil Program provides full representation in three primary areas of law – Housing, with an emphasis on eviction defense, issues of substandard housing and the prevention of homelessness; and Unemployment. Specialized Projects provide representation to special populations, including victims of domestic violence, cancer patients, non-custodial parents and immigrants. A new Foreclosure Prevention Project provides representation to persons facing mortgage foreclosure. Our Appeals Program provides representation in Felony, Misdemeanor and Family Court appeals to the Fourth Department and the Court of Appeals. In addition, the Society represents all indigent persons in Parole Revocation and Extradition cases.

The Society has 25 attorneys and six law assistants on staff. Externs can have the opportunity to work in all program areas or can be assigned to work exclusively in one program or project. Each Extern will be assigned to one attorney to act as a mentor. Extern responsibilities will include research and writing, drafting briefs, memoranda and other legal documents, assisting attorneys in the preparation of cases for trial, interviewing clients and witnesses, and assisting attorneys in Court and administrative proceedings. Externs will have regular, daily contact with their mentors and with the attorneys in the program(s) to which they are assigned.