

NEW YORK STATE ATTORNEY GENERAL'S OFFICE
Civil Recoveries Bureau (CRB)

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Placement Supervisor(s):	Ann Marie Buerkle, Assistant Attorney General
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Time Requirements:	<u>Academic Year:</u> Either Average of 8 hours / week or Average of 12 hours / week. <u>Summer:</u> Average of 21 hours / week.
Position Requirements:	None
# of Externs per Academic Year:	1 – 2
Summer Participation:	Yes
# of Externs per Summer:	1 – 2
Website:	N/A
Special Note(s):	N/A

This office of the New York Attorney General works closely with University Hospital of the State University of New York on a variety of cutting edge financial and health care issues.

This is a unique externship because the office is located on-site at the Fiscal Services Division of University Hospital. The Hospital is our only client. University Hospital is the only academic medical center in the Syracuse area and one of a small number of university hospitals in the country. It provides state-of-the-art hospital services, teaching, and medical research. Further, changes in the delivery and financing of health care continually challenge the Hospital and this office to respond. The extern will be exposed to complex legal issues in an environment that will require multi-disciplinary skills as well as good legal research, analysis, and writing skills.

The following are some of the duties of this office: reviewing unpaid hospital bills for collection or litigation against insurance companies or patients; protecting the Hospital's financial interests in personal injury actions, estates, and bankruptcy; working with the Hospital to improve its billing processes and to prevent account receivables; working with the Hospital to assure safe discharge of patients; providing support to the Hospital on contracts with managed care organizations; assisting the Hospital in creating procedures that comply with its managed care contracts; identifying health care, consumer, elderly, and financial issues, trends, court decisions and legislation; and providing general legal support to the Hospital and to the Attorney General on health law issues, as needed. We do not handle medical malpractice defense, which is handled by the Attorney General Regional Office, nor are we the Hospital's in-house counsel, but we do provide assistance and support to each as well as to other divisions of the Attorney General as part of the duties set forth above.

Externs who select this placement will work closely with the two attorneys on-site on research assignments, will draft motions and pleadings, will have the opportunity to attend meetings with Hospital management staff, and will see the inner workings of the university teaching hospital from a financial and legal perspective.