

## ONEIDA COUNTY FAMILY COURT

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| <b>Address:</b>                        | Oneida County Courthouse<br>200 Elizabeth Street<br>Utica, New York 13501-3655   |
| <b>Telephone:</b>                      | 315-731-3483<br>315-731-3472   |
| <b>Fax:</b>                            | 315-798-6422   |
| <b>Placement Supervisor(s):</b>        | Julia M. Brouillette, Esq., Referee Court Attorney<br>Steve Fortnam, Esq., Court Attorney  |
| <b>Email Address(s):</b>               | <a href="mailto:jbrouill@courts.state.ny.us">jbrouill@courts.state.ny.us</a><br><a href="mailto:sfortnam@courts.state.ny.us">sfortnam@courts.state.ny.us</a> |
| <b>Time Requirements:</b>              | <u>Academic Year:</u> Either Average of 8 hours / week OR Average of 12 hours / week.<br><u>Summer:</u> Average of 21 hours / week minimum.                  |
| <b>Position Requirements:</b>          | Interest in Family Law   |
| <b># of Externs per Academic Year:</b> | 3  |
| <b>Summer Participation:</b>           | Yes  |
| <b># of Externs per Summer:</b>        | 2 or 3   |
| <b>Website:</b>                        | <a href="http://www.nycourts.gov/courts/5jd/oneida/index.shtml">http://www.nycourts.gov/courts/5jd/oneida/index.shtml</a>                                    |
| <b>Special Note(s):</b>                | N/A  |

Externs will work with the Family Court Judges, Judicial Hearing Officers, Support Magistrates and the Court Attorney Referee at the Oneida County Courthouse, in either Utica or Rome, New York. Westlaw and Lexis are available in the Judges' chambers and the Supreme Court Law Library.

Oneida County has three full-time Family Court Judges. Judge James R. Griffith, Oneida County Senior Family Court Judge, presides over Oneida County's Family Treatment Court in addition to a regular caseload. Judge Randal Caldwell will preside over cases in Utica and Judge Joan Teuchert Shkane will be presiding over cases in Rome. Retired Family Court Judges John Flemma and Frank S. Cook act as Judicial Hearing Officers. There are three Support Magistrates, Jawaad Rasheed, Stephen Haggas and Christine Barry. Court Attorney Referee Julie M. Brouillette hears and reports cases assigned to the Model Court for Abused and Neglected Children. Externs will be supervised by Julia M. Brouillette, Esq., Court Attorney (Referee) or Steve Fortnam, Esq., Court Attorney to Judge Griffith. Although externs will work primarily with their supervisor, they will have the opportunity to observe and interact with other Judges, the support Magistrates, the Court Attorney Referee and other Court Attorneys.

Family Court has jurisdiction over child neglect and abuse matters; child custody, visitation and support; paternity proceedings; domestic violence matters; adoptions; juvenile delinquency and Person In Need of Supervision proceedings; proceedings to terminate parental rights; and foster care review matters.

Externs will participate in every step of the Family Court process. They will observe court proceedings; research and draft memos of law on issues before the Court; participate in in-chambers conferences between the Judges and their law clerks; participate in pretrials involving the parties' lawyers and sometimes the parties themselves. Externs will be expected to become familiar with certain cases that are assigned to them, and to follow cases from arraignment to review of the final order. Externs may also view trials in Supreme Court and County (criminal) Court.