

ONONDAGA COUNTY DISTRICT ATTORNEY'S OFFICE

Address:	Onondaga County DA's Office Criminal Courts Building – 4 th Floor 505 South State Street Syracuse, NY 13202
Telephone:	315-435-2470
Fax:	315-435-3969
Placement Supervisor(s):	James P. Maxwell, Chief Assistant District Attorney
Email Address(s):	james.maxwell@ongov.net
Time Requirements:	<u>Academic Year:</u> Average of 12 hours / week only <u>Summer:</u> Average of 21 hours / week minimum Students must work during business hours.
Position Requirements:	Courses related to Criminal Law & Evidence preferred
# of Externs per Academic Year:	Up to 4
Summer Participation:	Yes
# of Externs per Summer:	1
Website:	http://www.ongov.net/DA/index.html
Special Note(s):	N/A

The District Attorney's Office is responsible for the prosecution of crimes committed in Onondaga County including the City of Syracuse, as well as surrounding towns and villages. Police agencies that present cases for prosecution include the City of Syracuse Police Department, the Onondaga County Sheriff's Department, the New York State Police, and the Central New York Regional Drug Task Force, and town and village police departments throughout the County. Cases prosecuted by the Office run from traffic tickets to shoplifting to burglary to homicide.

The Office of the District Attorney is located on the fourth floor of the Criminal Courts Building in downtown Syracuse.

The District Attorney's Office is divided into bureaus consisting of the Municipal Courts Bureau, the DWI Bureau, the Special Victims Bureau, the Felony Trial Bureau, the Narcotics Bureau, the Grand Jury Bureau, the White Collar Bureau, and the Law and Appeals Bureau.

The placement at the District Attorney's Office will usually consist of assignments over the course of the two semester academic year consisting of 14 weeks each semester and possibly over the course of the 8-week summer session. Students are assigned primarily to the Law and Appeals Bureau will typically consist of the experience of drafting appellate briefs, responses to post conviction motions, and other legal research projects.