

## UNITED STATES ATTORNEY'S OFFICE - Rochester

<b>Address:</b>	U.S. Attorney's Office – Western District of New York United States Courthouse 100 State Street Rochester, NY 14614
<b>Telephone:</b>	585-263-6760
<b>Fax:</b>	585-263-6420
<b>Placement Supervisor(s):</b>	Tiffany Lee, Assistant U.S. Attorney
<b>Email Address(s):</b>	<a href="mailto:tiffany.lee@usdoj.gov">tiffany.lee@usdoj.gov</a>
<b>Time Requirements:</b>	<u>Academic Year:</u> Average of 8 – 12 hours / week only. <u>Summer:</u> 40 hours / week.
<b>Position Requirements:</b>	Criminal Law, Evidence, and Torts preferred
<b># of Externs per Academic Year:</b>	Approximately 2
<b>Summer Participation:</b>	Yes (Deadline was Jan 5 <sup>th</sup> , 2009)
<b># of Externs per Summer:</b>	Approximately 2
<b>Website:</b>	<a href="http://www.usdoj.gov/usao/nyw">http://www.usdoj.gov/usao/nyw</a>
<b>Special Note(s):</b>	The deadline for submission of your application materials is March 9 <sup>th</sup> , 2009. Students must pass a background investigation before final acceptance into an externship position.

The United States Attorney's Office for the Western District of New York is a branch of the U.S. Department of Justice and covers 17 counties in upstate New York. We have offices in Buffalo and Rochester, with a total of approximately 50 attorneys and over 20 support staff. The Rochester office has 14 attorneys. Areas of litigation include both civil and criminal practice, covering white collar and violent crime, organized crime, narcotics, gun crimes (Project Exile), civil defense of government agencies, and affirmative civil enforcement.

The Assistant United States Attorneys come from a variety of backgrounds focused on litigation, including private practice, district attorney's offices, and judicial clerkships. Our support staff includes secretaries and paralegals. Our investigations are performed by federal law enforcement agencies such as the Federal Bureau of Investigation and Internal Revenue Service. We also work, mainly in civil cases, with Counsel's Offices for various agencies.

Students are assigned to perform legal research, writing, trial assistance, and other work as needed. The Rochester office does not have an assignment system where a student is assigned to a specific attorney for the duration of the externship. Instead, we are looking for self-motivated students who will make themselves available to attorneys in need of assistance. Students spend most of their time performing both computerized and hard copy research. Students may be involved in witness preparation, the writing of trial memoranda, jury instructions, and other documents, and assisting at the trial itself. Students are encouraged to observe trials, motions, and other proceedings generally.

The Western District of New York's local rules permit students to appear at court proceedings (under the supervision of an Assistant United States Attorney) on behalf of the United States. So long as the student has completed one year of law school, students may have the opportunity to argue criminal and or civil motions before a district court judge, appear at status proceedings on behalf of the United States and conduct plea colloquies.